

IGT UNC 24-07 Modification Workstream Meeting

Draft Minutes

Thursday 11th July 2024 via Teleconference

Attendee	Initial	Organisation	Notes
Anne Jackson	AJ	Gemserv	Chair
Alison Beard	AB	Gemserv	
Charlotte Gilbert	CG	BUUK	
David Addison	DA	Xoserve	
David Morley	DM	Ovo	
Eilidh McNally	EM	Last Mile Gas	
Gareth Powell	GP	E.ON UK	
Josie Lewis	JL	Xoserve	
Kathryn Adeseye	KA	Xoserve	
Lee Greenwood	LG	Centrica	
Michelle Brown	MB	Energy Assets	
Natasha Perry	NP	BUUK	
Talia Lattimore	TL	Gemserv	Code Administrator
Harry Firth	HF	Gemserv	Secretariat

1. Welcome and Apologies for Absence

The Chair welcomed attendees to the meeting and accepted apologies received from Andrew Eisenberg (E.ON UK), Cher Harris (Indigo Pipelines) and Ellie Osobina (Ofgem).

2. Confirmation of Agenda

The Chair confirmed the items for discussion as outlined in the Final Agenda and asked attendees for 'Any Other Business' (AOB) items. GP added item 13 – IGT173 Post-Implementation Observations

3. Approval of the Previous Minutes 24-11

HF informed the Workgroup that one comment was received for the draft 24-11 Modification Workstream meeting minutes prior to the meeting, which was to clarify a comment made by JL regarding the implementation date for [UNC 0864 - Update of UNC Code Communication Methods](#). The Workgroup had no further comments to add to the minutes at the meeting and they were approved as a true and accurate record of the meeting.

4. Outstanding Actions

TL informed the Workgroup that there were 4 outstanding actions as follows:

- **24/11 – 01: Code Administrator to contact Michelle Brown regarding the current status and next steps of the IGT UNC equivalent Modification to UNC 0854.** TL informed the Workgroup that they had spoken to MB since the November Workgroup meeting. They added that MB was still intending to sponsor an equivalent Modification for [UNC 0854 - Revision of Virtual Last Resort User and Contingent Procurement of Supplier Demand Event Triggers](#). TL added that they will work with MB towards an aim of raising the Modification at the February 2025 Panel meeting, following an item of pre-Modification discussion at the Workgroup meeting earlier in February.
Action closed.
- **24/11 – 02: IGTs to determine whether an IGT UNC equivalent Modification to UNC 0854 is required.** The Chair suggested that given MB had confirmed their intentions to raise an equivalent Modification to UNC 0854, the IGTs had determined that a Modification will be needed and will be raised in the new year. The Workgroup agreed.
Action closed.
- **24/11 – 03: Code Administrator to review the current menu layout of the IGT UNC website.** TL informed the Workgroup that the Code Administrator had made several updates to the IGT UNC website following feedback at the November Workgroup meeting that would be covered under Item 9.
Action closed.
- **24/11 – 04: Code Administrator to send out a new notice advertising the current IGT UNC Panel Shipper Representative vacancies.** TL informed the Workgroup that a new notice had been sent out regarding the current IGT UNC Panel Shipper representative vacancies. This was covered further under Item 12.
Action closed.

MODIFICATIONS

5. [UNC 0843 - Establishing the Independent Shrinkage Charge and the Independent Shrinkage Expert](#)

TL presented an updated legal text draft for UNC 0843 to the Workgroup which had been provided by DM. TL added that they were aiming to bring legal text for [IGT165 – Independent Shrinkage Expert and Independent Shrinkage Charge](#) to the February Workgroup meeting. CG noted that UNC 0843 is reporting to the UNC Panel in March, so the Modification legal text should soon be finalised in the final upcoming Workgroups. TL added that they will be attending UNC 0843 Workgroups in January and February to ensure that everything is covered within IGT165.

The Chair asked if there are any changes to the Independent Gas Transporter Arrangements Document (IGTAD) which would mean further changes to the IGT UNC. TL responded that there was a proposed change and showed Section C, Paragraph 1.2.3, which is the only proposed addition.

KA added that the Independent Shrinkage Charge (ISC) will be worked out at Local Distribution Zone (LDZ) level. CG added that they were concerned that the ISC was not being worked out at IGT level,

as the different IGT networks would not be able to be differentiated at LDZ level. KA responded that it will be up to the Independent Shrinkage Expert (ISE) how to levy these charges but added that Xoserve would be able to facilitate charging per network in each LDZ, to help differentiate between the IGTs.

DM asked IGT representatives what their preference would be. CG responded that if the charges are levied at the LDZ level, these costs could be smeared across all IGTs within the LDZ, which would reduce the incentive for IGTs to reduce shrinkage levels on their own networks if they are not differentiated. KA responded that although information must be inputted into Gemini at LDZ level, there is no reason that the ISC cannot create a methodology that goes to a lower level to differentiate the charges to each IGT. DM added that there is a requirement on the ISE to provide backing data which should provide the granular level that the IGTs want. CG responded that they felt this had not been explicitly mentioned within the Modification. KA agreed, and asked DM if more clarity could be provided for IGTs within the legal text regarding ISC by LDZ. DM agreed to review the framework of the Modification and encouraged other IGTs to do the same.

KA added that it is important for IGTs to be represented on the Stakeholder Evaluation Panel once the CDSP start to procure the ISE. CG agreed. The Chair asked if the Stakeholder Evaluation Panel will be included within Code, including the makeup of this Panel. KA responded that it would not be. TL asked if this is standard procurement procedure. KA responded that Xoserve are governed by procurement regulations. They added that the procurement is expected to last for at least 18 months as this is a completely new service.

CG asked the other IGT representatives if they had similar concerns about UNC 0843. MB responded that Energy Assets had expressed the same concerns internally regarding the Modification.

TL noted that the provision of IGT supply-level data falls under the IGT UNC and added that data provision will need to be considered as part of the development and implementation of UNC 0843 and IGT165. CG also added that UNC 0843 will put new requirements on IGTs, plus transitioning to using Gemini, and encouraged other IGTs to review the implications of UNC 0843. TL suggested that the Workgroup should consider the UNC 0843 business rules at the January 2025 meeting to understand what will be implemented into the IGT UNC. KA also encouraged IGTs to attend the upcoming UNC 0843 Workgroups, including the next meeting scheduled for 17th December. The Chair added that the UNC 0843 legal text and the new requirements on IGTs under the UNC can only be changed at these UNC 0843 Workgroups and that IGT's are encouraged to attend to ensure that their views are considered.

KA also advised that IGTs should consider the Shrinkage Error Provider section of the legal text. They added that GDNs and IGTs will both be Shrinkage Error Providers, and that GDNs will have a contract with a Shipper who purchases Shrinkage on their behalf. KA advised that IGTs will have to consider following suit.

DM advised that there will be a requirement on the ISE to provide information to IGTs on how to reduce Shrinkage within their own networks. The Chair asked where this data is expected to come from. DM responded that it has not been specified, and the ISE will be able to get data from parties. KA added that the GDNs hold the low-level Shrinkage data, not Xoserve, and it is likely that the ISE will ask GDNs for data.

The Chair suggested that parties review UNC 0843 for their understanding prior to the January Workgroup meeting. DM added that they would be happy to attend to discuss any concerns related to IGT165 but added that any parties with concerns over UNC 0843 need to attend the remaining UNC 0843 Workgroups.

6. Cross Code Modification Implications Tracker

HF provided the Workgroup with the following updates on in flight UNC modifications:

Watch List

- [0901 - Review of the arrangements for reservation of NTS Capacity](#): New review group, IGT UNC impacts are to be confirmed. The first meeting is scheduled for 9th January.
- [0900 – Amendment to the Gas Quality NTS Entry Specification at Biomethane System Entry Points](#). JL added that there should be no impacts on the IGT UNC as it is a Gas Quality Modification.
- [0899 - To ensure the suite of Network Exit Agreements \(NExA\) Modifications has been implemented, taking into account the changes introduced by 0804](#). This Modification will be considered by the UNC Panel in January 2025. It was noted that CG had previously agreed to raise an equivalent IGT UNC Modification at a later date.
- [0890 - Update to AQ Correction Processes - Request for Adjustments \(RFA\) AQ Change](#). JL added that this Modification is currently on hold as Xoserve are investigating whether to introduce a new reason code or automatic recalculation as part of the RFA process. They added that it may be best to wait for an update in either January or February once Xoserve have determined the solution.
- [0886 – Amend the Code Cut-off Date to a Rolling Three-Year Period](#). KA added that this Modification has received a 3-month extension and will now return to UNC Panel in April 2025.
- [0884 – Extending the PC4 Read Submission Window](#). KA advised that this Modification has received a 3-month extension.

There was discussion over whether there will be a requirement to change the IGT UNC as LG advised that [IGT159 – Amendments to the Must Read Process](#) specifically calls out the IGTs' Must Read Submission Window at 25 days and KA added there had been no impacts assumed in the Rough Order of Magnitude (ROM). DA, KA and LG discussed whether UNC

0884 would change the Must Read Submission Window for IGTs, and the Chair suggested that if this is the case, an IGT UNC Modification would likely be required to reverse this change. TL added that the Must Read Submission Window will not change as it is defined within the IGT UNC, but anything else around PC4 Read Submission will be automatically applied. They added that parties will need to review the proposed changes to see if a Modification is required in the IGT UNC to undo unintended impacts of the UNC changes.

LG advised that once the Must Reads have been procured, they will be sent to the CDSP for validation, and if the read is rejected, then it will go back to the Shipper for further investigation. They suggested that they would want the current 25-day window to remain for the Must Read to be submitted to the CDSP, but if it is then rejected, then the Shipper has the larger 80-day window specified in UNC 0884 to rectify the Read. DA and LG agreed to review the Must Read process and meet offline to discuss the potential impacts of UNC 0884 further.

24-12 – 01: Centrica and Xoserve to review the impacts of UNC 0884 on the IGT UNC PC4 Read Submission Window Processes and the Must Read Process.

- [0876 – Amendments to the AQ Amendment Process](#). JL advised that the Modification had been amended to allow for any AQ reason codes to be used for Vacant Sites

IGT UNC Equivalent Modifications

- [0854 - Revision of Virtual Last Resort User and Contingent Procurement of Supplier Demand Event Triggers](#): TL confirmed that having spoken with MB, Energy Assets are planning to raise an equivalent Modification in the new year. DA added that Xoserve want to record their concern, and that Xoserve will enact UNC 0854 if the government places sanctions on a User. They added that IGTs should now be aware of the risks, and it is up to them to decide the timescales for implementing their own Modification.

Review Groups

- [0879 – Review of the current Supply Meter Point Classes \(Classes 1-4\)](#): A 4-week consultation has been completed for this review, with 9 responses received. These responses were discussed at the previous meeting on 15th November. The Code Administrator recommends that parties review those meeting documents. The next meeting is scheduled for 30th January.

Impact Assessment

TL added that this section had been amended, with a Closed Impact Assessment added for Modifications that had been reviewed and closed. They added that this should help to reduce the number of Modifications that need to be assessed.

7. IGT UNC Known Issues Register

HF advised the Workgroup that there were no new updates to the Known Issues Register.

8. IGT UNC Horizon Scanner

TL presented some changes to the Horizon Scanner, including updates to the Milestone Timeline and a new Cross Code Change Section to highlight any UNC Modifications that have been identified as having an impact on the IGT UNC. They also provided the Workgroup with the following updates:

Code Governance:

A [consultation on the selection of Code Managers](#) was issued by Ofgem on 28th November and will close for responses on 30th January. The Code Administrator encouraged parties to review and respond to this consultation.

AOB

9. IGT UNC Website Update

TL took the Workgroup through several updates made to the IGT UNC website following feedback received at the November Workgroup meeting. TL added that all Panel and Workgroup meeting pages up to 2023 had been moved under new 'Historic Meetings' tabs on the menu, to ensure greater visibility for the dedicated pages for the Cross Code Modification Implications Tracker and Known Issues Register. TL also showed the Workgroup the new dedicated pages for the Horizon Scanner and IGT UNC Releases. TL presented the updated Modification webpages, which provide more information on the details of the Modification, including a timeline of key milestones.

TL informed the Workgroup that the Code Administrator have recently launched a [LinkedIn page](#) for the IGT UNC. TL added that this will be used to send out industry communications, such as the current IGT174 consultation to grow the IGT UNC's current audience.

10. 2025 Workgroup Meeting Invites

HF informed the Workgroup that the Code Administrator will be sending out invitations for the 2025 IGT UNC Workgroup meetings in due course. They added that the Code Administrator is setting up a new distribution list for these meeting invites, which attendees will have to opt into if they wish to attend. HF added that this distribution list will be separate from the main distribution list which is used for publishing industry information and communications. They added that the main distribution list will still receive emails regarding Workgroup and Panel meeting papers. HF added that the Code Administrator had sent out a notice on Wednesday 11th December regarding this new distribution list and anyone interested in attending Workgroup meetings in 2025 should contact igtunc@gemserv.com to join the new distribution list.

11. IGT174 Consultation

TL reminded the Workgroup that the consultation for [IGT174 – Update of IGT UNC Code Communication Methods](#) is open for responses until Monday 16th December.

12. IGT UNC Shipper Representative Vacancies

TL informed the Workgroup that the Code Administrator have sent out a new notice regarding the current Panel Shipper representative vacancies. They added that the communications had been changed to reflect that the role is a great opportunity for Shippers to get involved with rather than a focus on quoracy. TL added that this notice had been posted on the IGT UNC LinkedIn page and sent for the Joint Office to post to their distribution lists to attract a bigger audience.

The Chair reminded the Workgroup of the importance of having more Shipper representation on the IGT UNC Panel, such as persuading Ofgem that each Modification has had sufficient deliberation prior to implementation.

13. IGT173 Post-Implementation Observations

GP asked the Workgroup if any parties had experienced any issues with the IX during the first billing run since [IGT173 – Gateway Delivery for RPC Data](#) was implemented in November. CG advised that BUUK had not received an automatic notification when the files had been successfully sent to the Shipper and had reached out to Xoserve to provide this feedback and to receive confirmation.

MB advised that one IGT had been requested by one Shipper to send the RPC backing data files via email rather than the IX. MB and GP agreed to speak further offline about this issue.

The next Workgroup meeting is scheduled for Thursday 9th January 2025.

Annex 1 – Actions Table

Reference	Action	Owner	Status
24/12 - 01	Centrica and Xoserve to review the impacts of UNC 0884 on the IGT UNC PC4 Read Submission Window Processes and the Must Read Process.	LG,DA,KA	Open

DRAFT